

Proof of Address _____ Immunization _____ Birth Certificate _____ IEP _____ In District _____

REGISTRATION INFORMATION
MIAMI-YODER SCHOOL DISTRICT JT60
420 South Rush Road Rush, Colorado 80833

Student Information:

Student Name _____

First _____ Middle _____ Last _____

Initial Miami Enrollment Date ____/____/____ Gender ____ Female ____ Male

Home Phone No. _____ Date of Birth ____/____/____

Enrollment Grade _____

Part A: Do you consider student to be of Hispanic/Latino origin? Yes ____ No ____

Part B: Which of the following groups describe student's race? (You may select more than one)

____ American Indian or Alaskan Native; ____ Asian; ____ Black or African American;
____ White; ____ Native Hawaiian or Other Pacific Islander ____ Hispanic/Latino

(If your child is more than one race which would you choose to be more predominant)

Home Language _____ Second Language _____

Mailing Address _____

House # & Rd. or P.O. Box# _____ Town _____ State _____ Zip _____

County of Residence: ____ El Paso County ____ Elbert County ____ Lincoln County

School District of Residence _____

Physical Address (if different from mailing address) _____

(For bussing purposes) House # & Rd. _____ Town _____ State _____ Zip _____

Lives with ____ both parents ____ mother only ____ father only ____ grandparents ____ guardian
____ foster parents ____ other (Please explain) _____

Last School Attended _____

Name _____ Location _____

Was the student born outside the U.S. or any U.S. territory? ____ Yes ____ No

Have you lived continuously in Colorado for the past 3 years? ____ Yes ____ No

Have you lived continuously in the United States for the past 3 years? ____ Yes ____ No

Does your child have any allergies? _____ if yes, please describe _____

Student requires special support (SPED, G&T, ILP, 504, IEP, etc.) _____

Has student ever been retained? Yes ____ No ____ What grade? _____

Enrollment of ANY student is contingent upon accurate and verification of the above information.

(Continue on reverse side)

(For school use only) LASID # _____ SASID # _____

Please complete the following information for our Messenger system (Robo calls):

Preferences can be set for the following contact reasons.

Contact Reason	Description
Emergency	<u>Emergency</u> messages are sent to contacts based on the contact phone numbers and email addresses marked to receive emergency messages on the <u>Census > People > Demographics</u> tab.
Attendance	<u>Attendance</u> messages notify guardians when students are absent or tardy from class.
Behavior	<u>Behavior</u> messages notify guardians when a student is involved in a behavior incident.
General	General messages are any messages labeled as general by the district or school.
Priority	Priority messages are messages that are labeled "High Priority" by the person who created the message.
Teacher	If given rights by the district or school, teachers can send messages to guardians regarding failing grades and missing assignments. They can also send general announcements.

Parent Guardian Information:

Male's Name: _____

Parent Contact Information		Messenger Preferences Contact Reasons							
Contact Information	Private	Delivery Device	Emergency	Attendance	Behavior	General	Priority	Teacher	
Email: _____	<input type="checkbox"/>	Email	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Secondary Email: _____	<input type="checkbox"/>	Email	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Cell Phone: _____	<input type="checkbox"/>	Voice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
_____	<input type="checkbox"/>	Text	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other Phone: _____	<input type="checkbox"/>	Voice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
_____	<input type="checkbox"/>	Text	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Work Phone: _____	<input type="checkbox"/>	Voice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
_____	<input type="checkbox"/>	Text	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Pager: _____	<input type="checkbox"/>								

Female's Name: _____

Parent Contact Information		Messenger Preferences Contact Reasons							
Contact Information	Private	Delivery Device	Emergency	Attendance	Behavior	General	Priority	Teacher	
Email: _____	<input type="checkbox"/>	Email	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Secondary Email: _____	<input type="checkbox"/>	Email	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Cell Phone: _____	<input type="checkbox"/>	Voice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
_____	<input type="checkbox"/>	Text	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other Phone: _____	<input type="checkbox"/>	Voice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
_____	<input type="checkbox"/>	Text	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Work Phone: _____	<input type="checkbox"/>	Voice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
_____	<input type="checkbox"/>	Text	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Pager: _____	<input type="checkbox"/>								

Home Language Survey

Federal Lau Form (Parent Checklist)

Federal and state regulations require schools to determine the language(s) spoken and understood by each student. This information is requested so that schools may provide appropriate instruction. Thank you for this information.

TO BE FILLED OUT BY SCHOOL STAFF:

District _____	School _____	Teacher _____
Grade _____	Student ID# _____	Date enrolled _____

TO BE FILLED OUT BY PARENT/GUARDIAN:

Please print:

Student's Name
(last) _____ (first) _____ (middle) _____

Date of Birth _____ Parent(s) or Guardian(s) Name _____

What language or languages did your child use when he/she first began to speak? _____

What language or languages does your child speak to you at home? _____

What language or languages do you (parents or guardians) use when you speak to your child? _____

Do the adults in your home (parents, guardians, grandparents or any other adult) speak to each other in a language other than English on a regular basis? Yes No

If yes, what language or languages are spoken? _____

IF A LANGUAGE OTHER THAN ENGLISH HAS BEEN INDICATED ABOVE, PLEASE CONTINUE:

Does your child understand the conversations? Yes No

Does your child participate in the conversation even though he/she might use English? Yes No

What language or languages does your child read? _____

What language or languages does your child write? _____

Did your child attend school in another country? Yes No

If yes, in which country? _____

What language or languages were used for instruction? _____

Child's Country of Birth _____

Date Child entering Colorado _____ Date child entering USA _____

Parent or Guardian
signature _____

Date _____

Original in student's CUM folder
Copy to PPBOCES, attention Ellen Wadman, ESL Coordinator

Student Office

420 South Rush Road • Rush, CO 80833

Phone: (719) 478-2186 • Fax: (719) 478-5380

Website: www.miamiyoder.org

**MIAMI-YODER
SCHOOL DISTRICT JT-60**



Dear Student and Parent/Guardians

If you have read the student handbook, you are now aware of several of the school rules, policies, requirements and expectations. In order to participate in some of the services we offer our students, both student and parent/guardian must sign on the bottom of this sheet. This form says that you have read and understand the contents of the handbook. It should be returned to the school in the first week of attendance.

One policy covered in the handbook is the Attendance Policy. In order for a student to be successful, it is of utmost importance for them and their parents/guardians to understand and adhere to this policy. In the case of excessive unexcused absences, the school will file truancy charges.

Some classes have materials that can be checked out from the teacher. Each student is responsible for the proper use, care and return of the materials they have checked out. The same is true for any classroom or library book that is signed out to a student. If it is lost or damaged, the student will be charged the cost of replacement. Report cards will be withheld until all school fines are paid.

Respectfully,

Carrie Craig

Student's Printed Name

Student's Signature

Grade _____ Date _____

Parent/Guardian's Signature

Miami-Yoder School District JT-60 is an equal opportunity educational institution and will not discriminate on the basis of age, race, color, national origin, sex and/or handicap in its activities. For information regarding civil rights or grievance procedures, contact The Superintendent of Schools, 420 South Rush Road, Rush CO 80833, (719) 478-2206 or the Office for Civil Rights, U.S. Department of Education, Region VIII, Federal Office Building, 1244 North Speer Blvd., Suite 310, Denver, CO 80204, (303) 844-2991.

Student Technology Acceptable Use Agreement

Student's name: _____
(please print)

I understand and will abide by the Student Use Agreement for Technology policy. I further understand that a violation of the regulations is unethical, and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action and/or appropriate legal action may be taken.

Your signature on the Acceptable Technology Use Agreement is legally binding, and indicates the party who signed has read the terms and condition carefully, and understands their significance.

Student's signature: _____

Grade: _____ Date: ____/____/____

Parent/Guardian: As the parent or guardian of this student, I have read the Miami-Yoder Technology Use Agreement and Application. I understand that this access is designed for educational purposes. However, I recognize it is impossible to restrict access to all controversial materials and I will not hold Miami-Yoder School District JT60 responsible for materials acquired in using the district's technology services. Furthermore, I accept full responsibility for my child's Technology use in a school setting. I hereby give my permission for the student named above to participate in using these services and certify that the information contained on this form is correct.

Parent or Guardian (please print): _____

Signature: _____ Date ____/____/____

Parent/Guardian: Miami-Yoder School District has permission to use a picture of my child in school related activities on the school web site.

Parent or Guardian (please print): _____

Signature: _____ Date ____/____/____

Note to the student:

Your login name and password will be assigned to you by the school system administrator(s).

ADOPTED: February 14, 2007

REVISED:



Advancing Colorado's health and protecting the places we live, learn, work and play

Dear families of students attending Colorado kindergarten through 12th grade schools for the 2026-27 school year:

This letter includes important information and other resources about Colorado's [immunization requirements to attend school](#). There's nothing more important than making sure your child stays healthy and learning all year long. Routine vaccination can prevent the spread of diseases like measles, mumps, varicella (chickenpox), whooping cough, and others, so kids can just be kids. The vast majority of Colorado families choose to protect their children through vaccination.

Colorado law requires students attending school to be vaccinated against many diseases, unless a certificate of exemption is filed. For more information, visit cdphe.colorado.gov/immunization-policy-and-board-health-rules. Before your student's first day of school, you are responsible for providing at least one of the following to each school your student attends:

1. An up-to-date immunization record.
2. An in-process plan ([example](#)).
3. A Certificate of Medical or Nonmedical Exemption for any missing doses of school-required vaccine(s).

Vaccines required to attend school (K-12)	Number of valid doses* to start kindergarten and attend school (K-12)
Hepatitis B (HepB)	3 doses
Diphtheria, tetanus, pertussis (DTaP)	5 doses
Polio (IPV)	4 doses
Measles, mumps, rubella (MMR)	2 doses
Varicella (chickenpox)	2 doses
In addition, at seventh grade entry, your child is required to have:	
Tdap (tetanus, diphtheria, pertussis)	1 dose

*If your child is or was behind on routine vaccines, the number of doses may vary. [Colorado's school \(K-12\) immunization table](#) can help you and your child's health care provider determine if your child has the required number of doses.

Colorado requires vaccines to be given following the vaccine schedules outlined in Colorado Board of Health rule [6 CCR 1009-2](#) for the number and spacing of doses of the required vaccines. View the recommended vaccine schedule for [children birth through 6 years](#) and [children/adolescents 7-18 years of age](#). **Get seventh-grade ready:** Beginning in the 2026-27 school year, Colorado law requires adolescents to receive one dose of Tdap **before their first day of seventh grade**. Adolescents who had a Tdap at sixth-grade entry for the 2025-2026 school year do not need another dose for seventh grade. Questions? Refer to the [Tdap letter](#), linked on our [school webpage](#).

There are other vaccines that are not required for K-12 school but recommended, including: COVID-19, hepatitis A (HepA), human papillomavirus (HPV), influenza (flu), and meningococcal disease (MenACWY and MenB).

Vaccination records

Share your student's updated Certificate of Immunization with their school every time they receive a vaccine. Need to find your student's vaccine record? Visit the [finding a student's immunization records for school](#) webpage or COVaxRecords.org for more information.

Exclusion from school

If there is an outbreak of a vaccine-preventable disease at your student's school, and your student has not received the vaccine for that disease, they may be excluded from school for many days. That could mean lost learning time for them and lost work and wages for you. For example, if your student is not up to date with their MMR vaccines, they may need to stay home from school for at least 21 days after someone at the school gets sick with measles.

Exemptions from one or more school-required vaccines

Medical Exemption. If your health care provider determines that your student cannot get vaccines for medical reasons, you must submit a Certificate of Medical Exemption to your school.

Nonmedical Exemption. If you choose not to have your student vaccinated for nonmedical reasons, you must submit a Certificate of Nonmedical Exemption to your school. There are two ways to obtain a nonmedical exemption:

1. Submit the Certificate of Nonmedical Exemption signed by an advanced practice nurse (APN), pharmacist, physician (MD or DO), physician assistant (PA), or registered nurse (RN), licensed in Colorado.
2. Submit the Certificate of Nonmedical Exemption you will be able to access after completing Colorado's Online Immunization Education Module.

Nonmedical exemptions must be submitted on an annual basis. Find more information about exemptions at cdphe.colorado.gov/exemptions-to-school-required-vaccines.

Have questions?

Talk with a health care provider or your local public health agency to ask questions and find out which vaccines your student needs. Read about the benefits and importance of vaccines at childvaccineco.org, HealthyChildren.org, and cdphe.colorado.gov/immunization-education.

Finding and paying for vaccinations

Find a vaccine provider at cdphe.colorado.gov/get-vaccinated. Visit COVax4Kids.org to find free or low-cost vaccines. Dial [2-1-1](tel:2-1-1) for information on Health First Colorado (Medicaid) and vaccine clinics in your area.

How is your school doing on vaccinations?

Annually, schools and child cares must report immunization and exemption numbers (but not student names or birthdates) to the state health department. Colorado law established the Vaccinated Children Standard of 95% for all school-required vaccines, described in [§25-4-911, CRS](#), and schools do not control their specific immunization and exemption rates.

Your child's school's immunization rates from the 2024-2025 school year.

(Find 2024-2025 school year and prior years' data at COVaxRates.org).

School name	2024-2025 MMR immunization rate (required)	2024-2025 MMR exemption rate (required)

Schools may choose to include rates for other school-required vaccines below.

2024-2025 HepB immunization rate	2024-2025 HepB exemption rate
2024-2025 DTaP immunization rate	2024-2025 DTaP exemption rate
2024-2025 Tdap immunization rate	2024-2025 Tdap exemption rate

2024-2025 IPV immunization rate	2024-2025 IPV exemption rate
2024-2025 chickenpox immunization rate	2024-2025 chickenpox exemption rate

ANNUAL HEALTH UPDATE 2026-2027.....RETURN TO SCHOOL NURSE

Student Name _____ Grade _____

Has student received any immunizations in the past year? Yes ___ No ___
Type _____ Date(s) _____

To update records: Has your child had chickenpox illness? Yes ___ No ___ If yes, when _____

Has student had any serious injury, illness, or hospitalization in the past year? Yes ___ No ___
Describe _____

Are there any physical conditions limiting the student's activity in school? Yes ___ No ___
Describe _____

Does student use any prosthetic devices in school? (hearing aids, crutches, wheelchair, knee brace, etc.) Yes ___ No ___
Describe _____

Does the student wear glasses or contacts? Yes ___ No ___
For: (circle which) distance close work astigmatism other _____
When was last eye exam? _____ Doctor _____

Are there any dietary restrictions (food allergy) for your child in school? Yes ___ No ___
To what _____
Describe reaction _____
Please be advised that a doctor's note is required for the school cafeteria to provide a substitute menu item.

Does student have any chronic health condition or concern? (diabetes, epilepsy, asthma, heart problems, behavior problems, vision or hearing problems, severe allergy, seizure, high blood pressure, ADHD, ADD, tourettes, autism, cerebral palsy, depression, bi-polar, etc.) Yes ___ No ___
If yes, complete information below and turn to back of page.....

FOR HEALTH ROOM *** UPDATED EMERGENCY INFORMATION**
Please be advised that emergency care is provided by the local volunteer fire department. In the event of an emergency all efforts will be made to contact parents or physician and then alternate emergency contacts. In the event of an emergency, this information will be shared with emergency responders. All emergency costs are at the expense of the family.

Parent/Guardian name(s) _____

Address _____ Phone _____

Work place-Father _____ Phone _____

Work place-Mother _____ Phone _____

Student's physician _____ Phone _____

Hospital preferred _____ Insurance/ number _____

A 1997 Colorado Law permits BOCES/Districts via the School Medicaid Program to receive partial reimbursement from Medicaid when health and health-related services are provided to students who are Medicaid eligible. This money will be used to provide additional health services for all students such as health screenings, health education, health related equipment or other health related special interventions. The School Medicaid Program **in no way limits** medical benefits to a Medicaid eligible child.

❖ I give consent to and authorize the PPBOCES/JT 60 District to release to Colorado HCPF information related to Medicaid eligible services that may be provided to my child as necessary, to apply for and recover partial Medicaid reimbursement. Yes ___ No ___

Alternate contact name(s) _____ Phone _____

I hereby authorize school staff to obtain emergency medical care if needed and unable to contact me.

ParentSignature _____ Date _____

STUDENT INDIVIDUAL HEALTH SERVICES PLAN ***SPECIAL CONDITION/CONCERN**

This information will be shared with school staff who are working with your child and who may have need to know. Please contact the school nurse if you have any additional concerns or information. The school nurse will contact you if additional clarification is needed. This health services plan will remain in effect for the school year or until the health status or physician's orders change. It is the responsibility of the parent to notify the school nurse whenever there is any change in the student's health status or care.

What is the health condition or concern? _____

What are special considerations for school? (describe: asthma triggers, activity restrictions, special diet, seizure precautions, other instructions, etc. that apply to school)

List medications taken:

Name of medication(s): Dose: Time taken at home: Time taken at school:

Any medication administered by school staff must have signed physician and parent authorization. All medication administered at school must be provided in its' original pharmacy labeled container, brought to school by the parent and turned in to the office staff.

Any special instructions to handle an emergency? _____

- ❖ I authorize school staff to seek emergency care if and when necessary. All efforts will be made to contact parents or physician and then alternate emergency contacts. All emergency costs are at the expense of the family. Yes ___ No ___
- ❖ Due to my child's health condition and potential risk for an emergency, I authorize the school nurse to share this information with the local volunteer emergency services as a "heads up" to emergency responders. Yes ___ No ___
- ❖ I give consent to and authorize the PPBOCES/JT 60 District to release to Colorado HCPF information related to Medicaid eligible services that may be provided to my child as necessary, to apply for and recover partial Medicaid reimbursement. Yes ___ No ___

Parent Signature _____ Date _____

The following is for nurse to complete. Student Individual Health Services Plan

Nursing Diagnosis _____

Outcome(s): Student to participate in school day/related activities to best of ability; _____

Intervention(s): Staff implementation of procedure if needed; Staff awareness of signs/symptoms of student difficulty, intervention. *To access the educational environment/curriculum the student's health needs will be met in accordance with the IHSP developed by the school registered nurse.*

Nursing implementation/intervention(s)/student health services-School health related accommodation(s)
___ Nutrition ___ Toileting ___ Dressing ___ Medication administration ___ Safety
___ Position changes/transfers ___ Emergency plan Health monitoring for _____

Other nursing/health services on behalf of the child/Transition services/Targeted Case Management services may include:

___ Education/supervision of staff ___ Consult/collaborate with staff _____
___ Consult/collaborate with physician/interagency/parent _____

Targeted Case Management services planning as related to this Student's IHSP is claimed by the nurse only.

Nurse Signature _____ Date _____

Evaluation/Notes _____

Dear Parent/Guardian:

Your child's school/site:

Will make meal modifications prescribed by a licensed physician, advanced practice nurse with prescriptive authority, physician assistant or registered dietitian to accommodate a disability.
Will make substitutions for dietary preferences.

Note: Meal modifications will only be accommodated for one of the reasons listed above. No other meal modifications will be accommodated.

The *Medical Statement for Meal Modification* and *Dietary Preference Form for Meal Modification* forms are attached to this letter. On the front of each form, there are further instructions and information about the meal modifications that can be requested under federal regulations. Please read this information carefully before completing the appropriate form.

IMPORTANT: The only fluid cow's milk substitutions allowed by USDA are: (1) lactose-free fluid cow's milk (1% or skim) or (2) a non-dairy beverage with a nutrient profile equivalent to fluid cow's milk as specified in USDA regulation 7 CFR 210.10(d)(3), unless another substitution is noted on the Medical Statement for Meal Modification.

If you have questions or need assistance, please contact Marissa Payne at 719-478-2186 x 1300.

Sincerely,

Heather Gittings
Food Services Director

Dietary Preference Form for Meal Modification

Important! Carefully read and follow the procedures for requesting a special meal accommodation. The school/site will return incomplete Dietary Preference Forms to the parent/guardian. If you have questions about this form, the school/site contact named in Part A below will assist you.

Requests for children with a medical need not documented by a physician: A completed request form may be filled out by a parent or legal guardian if the medical need falls within the USDA's child nutrition program meal requirements. These requests must be accommodated.

- Example of a medical need that falls within the USDA's child nutrition program meal requirements: child is allergic to strawberries and a different fruit can be substituted OR a child is allergic to beef and a different meat/meat alternate (protein) can be substituted.
- Milk substitutes must be USDA-approved. Juice and water may not be substituted for fluid milk as part of the reimbursable meal without a medical statement signed by licensed healthcare professional.

Modification due to religious, ethical or cultural reasons that do not rise to the level of a disability:

- A school/site has the option to make meal modifications at the request of a parent/guardian due to religious, ethical or cultural reasons.
- Part A of this form must be completed by a parent/guardian or school/site contact person.
- Parts B and C of this form must also be completed by a parent/guardian before the school/site can make meal modifications.

The meal modifications will continue until a parent or legal guardian requests that the modifications be changed or stopped on the Discontinuation Form, which is available from the school/site. It is strongly recommended that the Dietary Preference Form is updated annually.

Part A. Student, Parent/Guardian & School/Site Contact Information – To be completed by a parent/guardian or school/site contact person.		
1. Student's Name:	2. Date of Birth:	School/site:
3. Parent/Guardian's Name:	4. Parent/Guardian's Phone:	
5. School/site Contact's Name:	6. School/site Contact's Phone:	
Part B. Prescribed Diet Order Request – This may be completed by a parent or legal guardian as specified above. All sections must be completed.		
1. Check:		
<input type="checkbox"/> Medical need not documented by physician. <input type="checkbox"/> Religious, ethical or cultural reasons that do not rise to the level of a disability.		
2. Specify the meal modification requested.		
3. Foods to be Omitted and Substituted: List specific foods to be omitted and substituted. If more space is needed, sign and attach additional sheet of paper.		
Omit Foods Listed Below:	Substitute Foods Listed Below:	
Parent/Legal Guardian Permission – To be completed by a parent or legal guardian.		
I give permission for school/site personnel responsible for implementing my child's prescribed diet order to discuss my child's special dietary accommodations with any appropriate school/site staff.		
Parent/Legal Guardian's Signature & Date:		

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
program.intake@usda.gov

This institution is an equal opportunity provider.

Medical Statement for Meal Modification

Schools and agencies participating in child nutrition meal programs **MUST** comply with requests for special dietary needs and adaptive equipment at no extra charge for children with a documented disability and/or medical need. If this is a life-threatening food allergy resulting in anaphylaxis, ensure the Allergy & Anaphylaxis Action Plan form is completed by school/site nursing staff.

Requests for children with a documented medical need: A completed request form must be signed by a licensed physician (MD or DO), advanced practice nurse (APN) with prescriptive authority (RXN), physician assistant (PA), or registered dietitian (RD). The meal modifications will continue until a request that modifications be changed or stopped on the Discontinuation Form, which is available from the school/site. It is strongly recommended that the prescribed diet order is updated annually with a new form.

Part A. Student, Parent/Guardian & School/Site Contact Information – To be completed by a parent/guardian or school/site contact person.					
1. Student's Name:		2. Date of Birth:		3. School/site:	
4. Parent/Guardian's Name:		5. Parent/Guardian's Phone:			
6. School/site Contact's Name:		7. School/site Contact's Phone:			
Part B. Prescribed Diet Order for Children with a Documented Medical Need – This must be completed by a licensed medical professional as specified above. All sections must be completed.					
1. Specify the medical need and how it restricts the child's diet:					
2. What major life activity is affected by this student's medical need? Example: Allergy to peanuts affects ability to breathe.					
3. Type of Special Diet:					
4. Modified Texture: <input type="checkbox"/> No restrictions	<input type="checkbox"/> IDDSI 7: Easy Chew	<input type="checkbox"/> IDDSI 6: Soft /Bite Sized	<input type="checkbox"/> IDDSI 5: Minced Moist	<input type="checkbox"/> IDDSI 4: Pureed	<input type="checkbox"/> IDDSI 3: Thin Pureed
5. Modified Liquids: <input type="checkbox"/> No restrictions	<input type="checkbox"/> No Liquids	<input type="checkbox"/> IDDSI 3: Moderately Thick	<input type="checkbox"/> IDDSI 2: Mildly Thick	<input type="checkbox"/> IDDSI 1: Slightly Thick	
6. Liquid Intake Restriction: <input type="checkbox"/> Check if not applicable					
7. Special Feeding Equipment: <input type="checkbox"/> Check if not applicable					
8. Foods to be Omitted and Substituted: List specific foods to be omitted and substituted. If more space is needed, sign and attach additional sheet of paper.					
Omit Foods Listed Below:			Substitute Foods Listed Below:		
Licensed Physician/Advanced Practice Nurse with Prescriptive Authority/Physician Assistant/Registered Dietitian Information					
Signature:			Title:		
Printed Name			Phone:	Date:	
Parent/Legal Guardian Permission – To be completed by a parent or legal guardian.					
I give permission for school/site personnel responsible for implementing my child's prescribed diet order to discuss my child's special dietary accommodations with any appropriate school/site staff. I also give permission for my child's licensed physician, advanced practice nurse with prescriptive authority, registered dietitian, or physician assistant to further clarify the prescribed diet order on this form if requested to do so by school/site personnel.					
Parent/Legal Guardian's Signature & Date:					

File: JRA/JRC-E-1 - Student Records/Release of Information on Students

(Notification to Parents and Students of Rights Concerning Student Education Records)

The Family Educational Rights and Privacy Act (FERPA) and Colorado law afford parents/guardians (parents) and students over 18 years of age (eligible students) certain rights with respect to the student's education records, as follows:

1. The right to inspect and review the student's education records within a reasonable time period after the request for access is made (not to exceed 45 days). See JRA/JRC-R.
2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading or otherwise in violation of the student's privacy rights. See JRA/JRC-R.
3. The right to privacy of personally identifiable information in the student's education records, except to the extent that FERPA and state law authorize disclosure without consent. See JRA/JRC.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-8520.
5. The right to refuse to permit the designation of any or all of the categories of directory information. See JRA/JRC.
6. The right to request that information not be provided to military recruiting officers. See JRA/JRC and JRA/JRC-E-2.

ADOPTED: May 11, 2010
REVISED: September 10, 2011
REVISED: March 11, 2026

[Revised November 2010]

COLORADO SAMPLE EXHIBIT 1997

Request for Student Records Miami Yoder School District

Date of Request: _____

Originating School or Institution

Name of Previous School or Agency: _____

Street Address: _____

City: _____ State: _____ ZIP: _____

Student's Information

Legal Name:	Last	_____
	First	_____
	Middle	_____

Birth Date: _____ Colorado ID # (SASID#): _____

Grade Level: _____ Last date of attendance (approx.): _____

Signature of Parent/Guardian (if available) _____

The following records are hereby requested:

- | | |
|--|--|
| <input type="checkbox"/> Official transcripts or report cards | <input type="checkbox"/> Discipline records |
| <input type="checkbox"/> Test data / standardized test scores | <input type="checkbox"/> Immunization records |
| <input type="checkbox"/> English Language (ELL) test score (if applicable) | <input type="checkbox"/> Health / medical records |
| <input type="checkbox"/> List of courses and grades at time of withdrawal | <input type="checkbox"/> Sports physical documentation |
| <input type="checkbox"/> Attendance records | <input type="checkbox"/> Psychological records |
| <input type="checkbox"/> READ Plan (if applicable) | <input type="checkbox"/> Sociological records |
| <input type="checkbox"/> IEP (Individual Education Plan) if applicable | <input type="checkbox"/> Copy of birth certificate |
| <input type="checkbox"/> 504 Plan (if applicable) | <input type="checkbox"/> Other _____ |

Signature of Requesting School Representative:

Signature Title Date

PLEASE MAIL TO:
ATTN: Marissa Payne
Miami Yoder School District
420 South Rush Road
Rush, CO 80833
Ph: 719-478-2186 ext. 1300 Fax: 719-478-5380 Email: marissa.payne@miamlyoder.org

The Family Educational Rights and Privacy Act (20 U.S.C. § 1232g; 34 CFR Part 99), as revised, states (a) An educational agency or institution may disclose personally identifiable information from an education record of a student without the written consent of the parent of the student or the eligible student if (1) The disclosure is to other school officials, including teachers, within the agency or institution has determined to have legitimate educational interests. (2) The disclosure is to officials of another school or school system in which the student seeks or intends to enroll.

Miami-Yoder JT-60

2026-2027

4 Day Week 7:45-4:00 Daily

JULY						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29

SEPTEMBER						
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20	C	22	23	24	25	26
27	28	29	30			

OCTOBER						
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25	26	27	28	29	30	31

NOVEMBER						
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22	23	24	25	26	27	28
29	30					

DECEMBER						
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27	28	29	30	31		

El Paso County Fair July 11-18
Elbert County Fair July 31-August 8
Lincoln County Fair August 3-8
July 29-31 Teacher Inservice Days (7/30 All Staff)
July 30 Back to School Night and BBQ 4:00-6:00PM
August 10 -Teacher Inservice
August 3 High School Football Practice Begins
August 10 High School Volleyball Practice Begins
August 11 - First Day of School
August 19 - College Classes begin
September 1- First Day for Preschool
September 7- Labor Day
September 21 Parent-Teacher Conferences 10AM-6PM
October 7 - Columbus Day
October 9 - End of 1st Quarter
October 19 - Teacher Inservice Day
November 24 -27 Thanksgiving Break/Fall Break
November 26- Thanksgiving Day
December 18 Early Release at 12:45 PM
December 22-January 1 Christmas Holiday
December 23 End of First Semester
January 1- New Year's Day
January 4- Teacher Inservice Day
January 5- School Resumes First Day of 2nd Semester
January 18- Dr. Martin Luther King Jr. Day
February 8- Parent-Teacher Conferences 10AM-6PM
February 15- President's Day
March 8- Teacher Inservice Day
March 22-26 Spring Break
May 23- High School Graduation 10:00 AM
May 25- 8th Grade Continuation 6:00 PM
May 26- Preschool Graduation 6:30 PM
May 27- Early Release at 12:45 PM End 2nd Semester
May 28- Teacher Inservice Day
May 31- Memorial Day
Key
No School in Session
Blue - First & Last Days and Quarters/Semesters
Early Release @ 12:45 PM
Professional Development Days
Parent-Teacher Conferences C
District Offices Closed
Student Attendance Days per Month

Elem Student Days:150 Total = 1087.5 13 Snow
 MS/HS Student Days:150 Total = 1150 8.5 Snow
 Teacher Days: 160

JANUARY						
S	M	T	W	TH	F	S
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31						

FEBRUARY						
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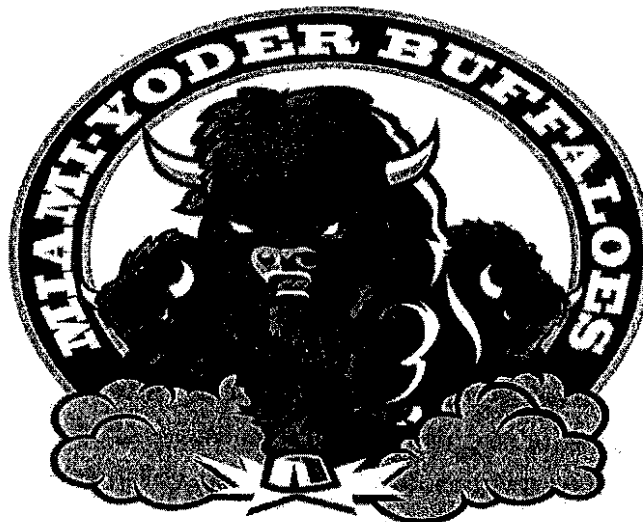
MARCH						
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MAY						
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23	24	25	26	27	28	29
30	31					

JUNE						
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**Miami-Yoder
School District JT-60
Preschool thru 5th Grade Handbook**



420 South Rush Road
Rush, Colorado 80833
Phone (719) 478-2186
Fax (719) 478-5380

Miami-Yoder School Mission Statement

Miami-Yoder School District is a partnership of professionals, parents, and community members dedicated to providing a rigorous and challenging curriculum in a positive environment, giving opportunities which foster and encourage individuals to be successful, productive citizens.

This book belongs to:

Name _____

Address _____

Town _____ **Zip code** _____

Phone number _____

MIAMI-YODER ELEMENTARY SCHOOL

PRINCIPAL'S MESSAGE

It is with great pleasure that we take this opportunity to welcome you to Miami-Yoder School. We are extremely proud of the programs we offer our students. Students can assure their success by accepting academic challenges in a responsible way. Remember that your child's success in school will be directly proportional to their efforts and your support. Students **CAN** be successful if they think they can!!!

Any school is the reflection of the students, staff, and community. The Miami-Yoder School is no exception. Our school is a reflection of the Rush-Yoder area. Our school belongs to the public...it's your school. The educational programs, activities, and employment opportunities offered by the district are offered without regard to race, color, sex, religion, national origin, age, marital status or handicaps. The faculty and administration are willing to discuss student educational progress or any portion of the school's educational program with its patrons.

Our staff and administrators have developed this handbook to help students and parents learn as much as possible about school policies and procedures and the services we offer. It is a quick reference that you will find useful when questions arise throughout the school year. Interpretation of items in the handbook, and issues that are not included in the handbook shall be the responsibility of the principal.

Whether you are joining us for the first time or have been with us for a number of years, we encourage you to become an active member of Miami-Yoder School. Our "Commitment to Excellence" is our promise to you, and our expectation of every student.

Please take time to read through the handbook with your student. Among the forms students will receive is one stating a parent/guardian has read the handbook with their students, and both understand its content. As with all the forms students will receive, it is to be returned during the first week of attendance.

Thank you for your support in making the 2024-2025 school year successful and enjoyable.

Once again, welcome!

Carrie Craig
Elementary Principal

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Registration (Policy JICB)

A child must be 5-years old by October 1, to start kindergarten, and 3-years old by October 1, to start preschool. By law, **current shot records** are required for all Preschoolers, Kindergarteners, and new students entering the school. A copy of a **birth certificate** is requested by Miami-Yoder School. A **LEGAL** document is required to support any questions of custody between divorced or separated parents, or any person other than a parent having custody of a child. Forms to be filled out will include information pertinent to medical and guardianship matters. These documents are critical for the safety and welfare of your child. Therefore, it is important that they are updated when any changes occur. When a student enrolls during the school year, there is a three day waiting period from the date of enrollment until their actual start date.

(Policy JRA/JRC) **TRANSFER PROCEDURES**

When students are planning to move out of the school district, prior notice should be given to the office, teachers, and cafeteria. On the last day of attendance, the student needs to pick up a checkout sheet from the office at the start of the day. All books (including music, library, PPLD books), sheet music, recorders, etc. are to be returned, and cafeteria bills are to be paid. Records will be sent upon receipt of a "Request for Records" from the receiving school. If books are not returned and bills are not paid, by Colorado law, Miami-Yoder can, and will, withhold grades and most records from the receiving school.

(Policy JIA) **STUDENT RIGHTS, RESPONSIBILITIES AND DUE PROCESS**

We believe children can behave appropriately; all children have human dignity and worth; persuasion is more powerful than fear; influence is greater than control; and behavior is maintained by its consequences.

Statement

1. A primary responsibility of the Miami-Yoder School District and its staff shall be the development of understanding and appreciation of our representative form of government, the responsibilities and rights of the individual, and the legal processes whereby necessary changes are brought about.
2. The school is a community. The policies of a school are the laws of that community, and members must accept the responsibilities of citizenship. Among the responsibilities of school citizenship are respecting the laws of that community and contributing to the fulfillment of educational purposes through cooperative conduct.
3. All young people in the United States have the right to receive a free public education. That right may only be deprived for just cause and in accordance with due process of law.
4. A teacher is required by law to maintain a suitable learning environment. Administrators have the responsibility for maintaining and facilitating the educational program.
5. The principal is authorized to recommend expulsion, suspension or discipline of students for cause. The teacher has the authority to temporarily remove students from a class or discipline students.

Due Process

1. The hallmark of the exercise of disciplinary authority shall be fairness.
2. Reasonable efforts shall be made by administrators and faculty to resolve problems by effective utilization of school district resources in cooperation with the student and parent or guardian.
3. A student shall be given an opportunity to contest allegations leading to disciplinary action, or to alleged prejudice or unfairness on the part of the school official responsible for the discipline action.
4. A student grievance procedure shall be as follows:



a. Should the student wish to contest the disciplinary action, he/she will be given the opportunity to present their case to the next higher authority---in the case of a teacher, to the principal; in the case of the principal, to the superintendent; in the case of the superintendent, to the Board of Education at its next regular session or a special meeting called by the Board President.

b. At each level of appeal, the student is entitled to present arguments and evidence in his/her behalf; and to have parents/guardians, some representative or advisor at the hearing.

Discipline (policy JIC)

Miami-Yoder uses an assertive discipline plan. The plan is based on the premise that children have the right to learn and teachers have a right to teach without disruption. Its objectives are:



1. Good behavior will be reinforced.
2. Disruptive behavior will not be reinforced or tolerated.
3. Basic rules will be applied fairly to all children.

The Principal is responsible for:

1. Coordinating a program to encourage and recognize the positive behavior of students.
2. Supporting teachers and parents by holding conferences, talking with students, etc.
3. Enforcing a student behavior program consistent with District policies and State laws.

Students who choose not to follow school rules will be sent to the principal's office. Generally, procedures below will be followed:

1. **First incident** - The principal will talk with the student and help them understand their behavior as it relates to the rules and help them identify ways they can change their behavior, explaining the consequences for a second incident.
2. **Second incident** - Parents will be notified by phone or mail explaining what happened and the school-based consequences for the behavior will be identified.
3. **Third incident** - The principal will request a parent conference to develop a specific plan to assist the student in correcting his/her behavior.

The Student is responsible for:

1. Respecting the authority of teachers and other adults in the building as they enforce school rules regarding student behavior and moral conduct.
2. Behaving in classrooms, on the school campus, or at school events in a manner that does not disrupt or interfere with the rights of other students to learn.
3. Abiding by the school rules and classroom procedures established by the school.

The Parent is responsible for:

1. Reinforcing children at home to demonstrate appropriate behavior.
2. Reviewing the school rules with their children to ensure that they are familiar with all rules and understand them.
3. Cooperating with school officials in carrying out appropriate discipline penalties.

The Teacher is responsible for:

1. Assisting in the development and enforcement of the school rules.
2. Establishing a classroom management program and atmosphere that elicits proper behavior and gives every student full opportunity to pursue their studies.
3. Communicating with students and parents regarding successes, behavioral problems, and possible solutions.
4. Keeping the principal apprised of student problems and concerns.

(Policy EEAE) **SCHOOL BUS RULES AND REGULATIONS**



I. Previous to loading on the road and at school:

1. Be on time at the designated school bus stop.
2. While waiting for the bus, stay off the road.
3. Wait for the driver to signal before attempting to enter the school bus.
4. Bus riders should not move toward the bus until the bus has been brought to a complete stop.

II. While on the bus:

1. Keep head and extremities inside the bus at all times.
2. Assist in keeping the bus safe and sanitary at all times.
3. Damage to seats, windows, etc. will be paid for by the offender.
4. Loud talking, laughing, or unnecessary confusion diverts the driver's attention and may result in a serious accident.
5. Bus riders should never tamper with the bus or any of its equipment.
6. Keep books, backpacks, coats, and all other items out of the aisles.
7. Smoking on the bus is prohibited.
8. Pets, sharp instruments, or other items which could endanger the lives, health, or safety of the passengers and driver are prohibited on the bus.
9. Do not throw anything out the bus window.
10. Bus riders are not permitted to leave their seats while the bus is in motion. Sit properly in the seat, facing the front of the bus.
11. Horseplay is not permitted around or on the school bus.
12. Bus riders are expected to be courteous to fellow students and to the driver.
13. In case of a road emergency, passengers are to follow the instructions of the bus driver.

III. After leaving the bus:

1. Cross the road at least ten feet in front of the bus, after the bus driver signals it is safe to cross.
2. The bus will not discharge riders at places other than the regular bus stop, or at school, except when written permission is requested by parents.

IV. Extra-curricular trips:

1. The above rules and regulations apply to any trip under school sponsorship.
2. Students will be expected to ride the bus to and from events. If, for the sake of convenience, a student is to ride to an event or home with a parent, personal contact from the student's parent, or written permission from the parent, will be required before permission will be granted.

V. Special Notes:

1. No student will be allowed to ride any bus other than their regularly assigned bus without prior written permission.
2. Bus changes for child care arrangements may be allowed on a "space available" basis. The request must be in writing to the school one day prior to the proposed change. The Transportation Director will make the determination as to space availability and notify the drivers as to the change. The parent will receive a denial of the change in a timely manner.

2. The bus driver has the authority to assign seats and to request, through the Principal, that any student be refused transportation if that student refuses to abide by the Rules and Regulations. Colorado laws **do not** require school districts to transport public school students to and from school. The Board of Education has authorized home to school and school to home transportation as a **convenience** and **privilege**. Any misbehavior which distracts the driver is a very serious hazard to the safe operation of the vehicle, and as such, jeopardizes the safety of all passengers.

Bus Discipline

If a warning from the driver or a change in seating does not correct the behavior, a referral to the principal will be issued. Referral to the principal will result in appropriate consequences ranging from a warning to expulsion. Continued disruptive behavior on a bus will result in the loss of bus privileges.

Activity Trips (Policy EEAFa)

Bus Rules IV.1 and 2 apply for all activity trips. The atmosphere on the bus should be calm and reflect good discipline. Upon returning to school after an event, parents should make arrangements to pick up their students within a reasonable time (approximately 15 minutes) if it is after school hours. The school will not provide supervision beyond a reasonable time period for students waiting for rides. Students may use the phone to call home.



(Policy IKA) **REPORT CARD AND GRADING SYSTEM**

Report cards will be issued during the two weeks following benchmark assessment windows, three times during the school year. Except for the end-of-year report card, which is mailed, report cards and their explanations will be sent home with the students. The grading scale is as follows:



- | | |
|--------------------------|--------------------|
| Advanced (4) | Unsatisfactory (1) |
| Proficient (3) | Not Assessed (5) |
| Partially Proficient (2) | |

(Policy IKE) **PROMOTION AND/OR RETENTION**

Measurable educational achievement is the main objective for Miami-Yoder School. Cooperation, meaningful involvement, and effective communication between the staff and parents/guardians are essential in any quality educational setting. Coupled with a high level of home/school cooperation and involvement, the student plays the primary role in the total learning process. The following guideline shall be used to determine promotion through, or completion of, the established achievement criteria for Miami-Yoder Elementary School. This criterion does not affect those students involved in the special education program.

Each student is expected to achieve minimum criteria in each of the core curricular courses in order to be promoted to the next academic level. The core curriculum shall be defined as Reading, Writing, Mathematics, Social Studies, and Science. If a student fails to meet the minimum achievement criteria in two or more of the core curricular areas, he/she shall not be recommended for promotion to the next academic level.

(Policy JICA) **STUDENT APPEARANCE/DRESS**

Students are expected to always be well groomed and neatly dressed. Proper dress and hygiene is the responsibility of the student and his/her parents or guardians. Any form of dress which is considered contrary to good hygiene, which is distracting or disruptive in appearance, will not be permitted. Clothing or accessories considered to be gang attire, promotes any alcohol, drug or tobacco product, will not be tolerated. Hats, caps, or kerchiefs **WILL NOT BE WORN** in the school building during school hours. **Mid-thigh length** shorts may be



worn. Students may only wear shorter shorts during special activities such as P.E. Unless the weather is too severe, children will be outside during recess and noon breaks. Sudden changes in weather conditions can be expected. Please ensure your child is dressed appropriately for cold Colorado weather. Girls may choose to wear long pants or shorts under dresses when using playground equipment. Remember to put your child's name in all clothing that will be removed at school.

HOMEWORK

Homework will become an integral part of the education process as your child progresses. However, it is the philosophy of the elementary school that students who are rigorously engaged throughout the school day and complete all work expected of them will not have daily homework. This does not mean that families should not do all they can to enrich their child's academic experience. In order to assist families in this area you may expect the following from your child's teacher:

1. At home reading assignments to supplement in-class reading
2. Math activities and worksheets
3. Additional assignments designed to help students work to their ability
4. Assignments to encourage students to pursue individual interests or to develop specific skills
5. Study spelling words
6. Work not completed in class or makeup work due to absences

(Policy JBB) **SEXUAL HARASSMENT**

Sexual harassment is a violation of laws which prohibit sex discrimination. A learning environment that is free from sexual harassment shall be maintained. Unwelcome sexual advances, requests for sexual favors, other verbal/physical conduct of a sexual nature may constitute sexual harassment.

Sexual harassment as defined above may include, but is not limited to:

1. Sex-oriented verbal "kidding," abuse or harassment
2. Pressure for sexual activity
3. Repeated remarks to a person with sexual or demeaning implications
4. Unwelcome touching, such as patting, pinching, or constant brushing against another's body
5. Suggesting or demanding sexual involvement, accompanied by implied or explicit threats concerning one's grades or similar personal concerns
6. Displaying suggestive photos, pictures, posters or the like in rooms or hallways



LOST AND FOUND

Clothing and personal belongings that are brought to school should be labeled with the student's name. Found articles are turned over to the office and custodial staff and can be claimed by the owners. Unlabeled or unclaimed property will be donated to a needy cause.

(Policy JICJ) **ELECTRONIC AND OTHER DEVICES**



Devices such as pagers, iPods, electronic games, and laser lights are disruptive to the academic work done by students. Laser lights are not only disruptive, but can also be extremely dangerous, causing permanent eye damage. These and similar items are, therefore, NOT allowed on school grounds or at school sponsored activities.

Cell phones are not to be used during school hours. If caught using such items during the school day, they will be confiscated until the end of the day for the first offense. A second offense will result in the item being held until the end of the semester, or at the discretion of the principal.

(Policy JLIA) **STUDENT SUPERVISION**

Students are not allowed in the school building before or after school hours without faculty/staff supervision. This includes attendance at after school activities such as ballgames. Supervision of students on school grounds shall be provided from ten minutes before classes start, and for ten minutes after classes are dismissed. The school will not be responsible for children left at the school outside of these hours. School is in session from 7:45 a.m. until 3:45 p.m., Tuesday through Friday, with an occasional Monday.

(Policy KHC) **SOLICITING ON SCHOOL GROUNDS**

It is the policy of the school district that there will be **NO SOLICITING** on school grounds without formal administrative approval. Posters or advertisements should not be hung in the halls, on the buildings, or on the bulletin boards without the permission of the principal.

(Policy EBCE) **SCHOOL CLOSURE**

In case of school closure, late start or early dismissal, announcements will be made utilizing the FlashAlert Messenger. Families can sign up for FlashAlerts using the link found on the Miami Yoder School webpage. It is imperative that parents make prior arrangements for their children in the event of early dismissal. Through our Global Connect automated calling system, the school will make every effort to contact parents/guardians in the event of an early dismissal. It is, therefore, imperative that the office be made aware of any contact changes during the school year.

(Policy EFA) **BREAKFAST AND LUNCH PROGRAM**

All students are provided a federally funded breakfast and lunch through the participation in the National School Lunch Program.



Milk can be purchased at \$.50 per carton. It must be paid for at that time, as it **will not** be put on the lunch card or billed.



CAFETERIA RULES

Students will line up quietly and in a single file line for lunch. They will be courteous and quiet in the cafeteria. Each student will give their lunch card number to the person entering the numbers on the computer. Trays will be returned to the kitchen window in an orderly manner. Students will wait until dismissed before leaving. Students' areas

are expected to be left clean. No hats or sunglasses will be worn in the cafeteria. No food throwing will be tolerated. If the rules are broken, the following actions will be taken:

1. Student will be warned.
2. Student will sit by him/herself.
3. Parent will be contacted if student is isolated two times in one week.



BULLETINS & NEWSPAPERS

Check out the school website at www.miamiyoder.com for information on school activities, lunch menus, sport schedules, etc.

TELEPHONE

Students are not permitted to make phone calls from the classrooms without teacher permission. Phone calls or messages **will not be delivered** to students during class time unless there is an emergency. Students will not be allowed to use the school office phone except in an emergency. Please attempt to relay information to your students during non-school hours.



PETS OR OTHER LIVING CREATURES

Permission must be granted by the teacher and principal before bringing any pet or living specimen to school. If the teacher approves, pets may be brought for the day for special circumstances. More preferable would be for someone to bring them for only a short period of time, and then take them home. Pets or other living creatures are not allowed on the bus, so other arrangements must be made for transportation.

BOOKMOBILE

Students have the opportunity to check out materials from Pikes Peak Library District's Bookmobile. These services are also available to community residents. The Bookmobile parks at Miami-Yoder School during the school year and in the parking lot of the Rush Café during the summer months. The Bookmobile is scheduled at Miami-Yoder School each Wednesday from 10:00 a.m. until 12:30 p.m. Students may check out books, CDs, DVDs, and magazines. Returning items in good condition and in a timely manner is their responsibility. Fines for lost/damaged books are assessed by the Pikes Peak Library District. Any books checked out to your child at the end of the school year will continue to accrue fines, even though school is not in session. For your convenience there is a PPLD book drop at the Rush Café. Checkout from PPLD is an agreement between the parent/guardian, student, and PPLD. The school cannot deny access to the Bookmobile or to materials that are not age appropriate. Please discuss with your child the responsibilities of using a lending library. We hope students will use this valuable educational resource on a regular basis. If you do not want your child to check out materials, do not sign the permission slip for a PPLD card. If a card has already been issued, notify PPLD at (719)533-6333 to have the card canceled.



LIBRARY USE

Students are encouraged to use the resources in the Miami-Yoder School library/media center. The following rules apply for use of materials from the media center:
Second through 5th grades may check out two (2) books for two (2) weeks.
Kindergarten and 1st grade may check out one (1) book for one (1) week.

Books may be renewed upon due date. Students with overdue materials will not be allowed to check out new items until other materials are returned or paid for. There are no fines charged for overdue material; the desire is simply to have items returned. Students will be billed, though, for materials not returned by the end of the school year. Media center computers may be used for research when a signed Internet Use Agreement on file. Access to blocked sites WILL NOT be tolerated, and may result in loss of computer privileges.

(Policy KI) **CLASSROOM VISITATIONS**



Parents are encouraged to visit the classes at any time convenient to them. Visitations are not only to provide an opportunity to observe a particular classroom or group situation, but also to present an opportunity to observe your child's work habits and personal interaction with classmates. Short visits are sometimes more informative than one long visit. **When planning to visit the classroom, please call to let the teacher know ahead of time.** Visiting students from other schools are discouraged due to class size. All visiting students must be pre-approved by the teacher and principal, are required to check in at the office, and receive a visitor's pass. **ALL** visitors or classroom volunteers must sign in at the front office and obtain a visitor/volunteer badge before proceeding to their destination. This is a necessary safety precaution that will be strictly enforced.



(Policy EHC-E) **STUDENT USE OF THE INTERNET**
(Acceptable Use Agreement)

Internet and district network access is available to students at Miami-Yoder School. Our goal in providing these services is to support a rigorous and rich curriculum by facilitating information access, resource sharing, and innovation. We are pleased to provide these services and believe they offer an ever-growing access to enhanced information resources.

The Board believes the educational opportunities inherent in these tools far outweigh the possibility that users may procure material not consistent with the educational goals of the district. Students are to use these resources in a responsible, efficient, ethical and legal manner. Failure to adhere to this agreement will result in revocation of access privileges.

To protect students from material and information that is considered harmful to minors, as defined by the Board, software that blocks or filters such material/information has been installed on the BOCES server. This protects any computer at Miami-Yoder that has access to the internet. At the request of the Colorado Department of Education, <facebook.com> and similar sites have been blocked.

Internet/Network Use – Terms and Conditions:

Acceptable Use: The use of a student account must be consistent with the educational objectives of the Miami-Yoder JT-60 School District. Transmission of any material in violation of any U.S. or state regulation is prohibited. This includes, but is not limited to:

- a. copyright material/plagiarism
- b. threatening or obscene material
- c. material protected by trade secret

Privilege: The use of the Internet is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. The use of chat rooms, instant messaging, personal e-mail, and any downloads from the Internet of any kind, such as music and messenger software, are not allowed. The system administrator(s) will deem what is inappropriate use, and that decision is final. The system administrator(s) may close an account at any time should inappropriate activity be detected. Misuse of computers or the Internet could also result in school disciplinary action and/or appropriate legal action.

The administration, faculty and staff may request the system administrator(s) deny, revoke or suspend specific user accounts.

No Warranty: The Miami-Yoder JT-60 School District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The school district will not be responsible for any damages you suffer in using the Internet. This includes loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions. Use of any information obtained via the Internet is at your own risk. The Miami-Yoder JT-60 School District specifically denies any responsibility for the accuracy or quality obtained through this service.

Security: Security on any computer system is a high priority, especially when the system involves numerous users. If you feel you can identify a security problem on the Internet, you must notify a system administrator. Do not demonstrate the problem to other users. Do not use another individual's account. Attempts to log on to the Internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk or as having a history of problems with other computer systems, may be denied access to the Internet or be denied a user account.

Vandalism: Vandalism is any malicious attempt to harm or destroy data of another user, the Internet, any agencies or other networks that are connected to the Internet. This includes, but is not limited to, the uploading or creation of computer viruses. Vandalism will result in cancellation of privileges.

GENERAL RESPONSIBILITIES OF PARENTS

1. Parents are responsible for having their children in school on a regular basis. Each day lost is multiplied by losses in orderly and progressive education development. Habitual and unnecessary absences and tardies should be avoided. The maximum number of unexcused absences a student may incur before judicial proceedings are initiated to enforce compulsory attendance is 10 days during a calendar school year. C.R.S. 22-23-101 et seq (School Attendance law of 1963)
2. Parents are expected to participate in conferences regarding their student's progress.
3. We depend on parents to keep their children's general information (address, phone number, name change, etc.) and health records up-to-date.
4. Parents are requested to monitor homework completion. They can assist the student and ensure homework is turned in to the classroom teacher.
5. Parents will be considered financially responsible for damages to school property caused by willful acts of their children.
6. Parents will be expected to pay for any lost or damaged books checked out to their student.
7. Parents are expected to pay any lunch bills their students acquire.



(Policy EBAB) ASBESTOS

The Asbestos Management Plan for all Miami-Yoder School buildings is available upon request to the Business Office.

PARTIES

Birthday parties, etc., may be held with permission from the teacher and principal. Please discuss these events and make any arrangements with your child's teacher.



(Policy JL) SCHOOL HEALTH PROGRAMS

School Nursing Services are provided by contract through the Pikes Peak BOCES. The nurse covers more than one district and is typically only available at Miami-Yoder School one day a week. You may contact

the school nurse by calling the school or by calling the BOCES office at 570-7474. Please inform the school if your student has special health concerns by returning the "Annual Health Update" form. Teachers are informed about students who may have a special health need while in their classroom.

Vision and hearing screenings are conducted each year for all K-9 students, and other students as indicated. Referrals are sent to parents after a student fails the second screening.



Special Education programs are provided for children with special needs, as provided by the Handicapped Children's Act. Parents or teachers may refer students for evaluation to determine if the child's needs are sufficient to qualify for placement.

Immunizations: Each student must have an official Record of Immunizations on file showing compliance with all immunization requirements. The immunization requirements will be strictly enforced for all students. Students who do not meet the requirements will be denied attendance. Please respond as soon as possible if you receive notification that your child's record is lacking information.



Medications: NO medication (prescribed or over-the-counter) will be given to students without written physician authorization and written parent/guardian request. The medication **MUST** be provided in its original pharmacy-labeled container, properly labeled with the student's name, doctor's name, dosage, and administration instructions. The medication, authorization, and request must be turned in to the office. The form is

required whether the medication is on a temporary or daily basis. Additional forms are available in the office. It is the student's responsibility to go to the office for medication.

Illness: Please **DO NOT** send a sick student to school. Every effort will be made to contact the parent of a student who becomes ill during the day so the student can be sent home. Please provide an alternate contact in the event the school is unable to reach you.



Injury/Emergency: Basic first aid shall be administered in the school by the best qualified person at hand in case of an accident or sudden illness. Please complete ALL emergency information the school requests of you. Every effort will be made to contact a parent/guardian. Please inform the school office of any changes of address, phone numbers, workplace, or any special instructions you may have regarding your student. If the school staff is unable to contact a parent/guardian, by "implied consent", the student may be transported to the nearest medical facility, as warranted by the situation.

Other health services: The school nurse is available for assistance with medical referrals, financial referrals for health needs, emergency first aid, health consultation, etc.

SCHOOL MEDICAID PROGRAM



Federal law permits Medicaid to partially reimburse schools for health and related services provided to a child enrolled in a state Medicaid program. Colorado SB-101 authorizes school districts and BOCES to become Medicaid providers and obtain reimbursements for health related services. Health and related services are those types of professional services provided by audiologists, nurses, occupational therapists, physical therapists, speech pathologists, licensed counselors and social workers, psychologists, orientation and mobility specialists, and other additional services.

Participation in the Medicaid program will not affect individual Medicaid benefit coverage. The district reimbursement is totally separate from the Medicaid coverage supported by the State of Colorado in that it is federally funded specifically for schools. Participation in the school Medicaid program is voluntary and does not affect school services that may be provided to a student. Any parent/guardian who does not want to participate in the school Medicaid program must notify the

school in writing. Forms to decline participation are available in the school office. Not allowing the district to bill for services provided reduces the amount of reimbursement the district receives.

(Policy JICH) **ALCOHOL AND DRUG ABUSE**

The District recognizes its responsibility for the health, welfare and safety of our students. We are concerned about alcohol and drug abuse, and recognize that the use of controlled substances is a serious hazard to positive student development. It is prohibited to use, possess, distribute, to be impaired or under the influence of alcohol or controlled substances on school property or when associated with any school activity. Violations shall result in a parent conference, notification of law enforcement, and immediate appropriate disciplinary action. Use or possession of alcohol, drugs or other controlled substances shall result in an automatic three day suspension. By law, expulsion shall be mandatory for sale or distribution of drugs or other controlled substances.



Awareness programs shall be implemented indicating the possible physical, emotional, social and psychological dangers associated with the use of alcohol and controlled substances. Programs shall place emphasis on the non-use of substances, as well as legal ramifications related to their use.



Counseling services shall be available for students without fear of reprisal, and confidentiality shall be maintained in accordance with state statute. When appropriate, parents shall be involved, and every effort will be made to direct the student to appropriate and caring sources of help and assistance.

Emergency health and safety care may be necessary for students under the active influence of alcohol or a controlled substance. Any procedural or disciplinary issues shall be postponed until the student's immediate needs are met.

(Policy JICG) **POSSESSION AND USE OF TOBACCO**

Students are not permitted to use or possess tobacco or tobacco products on school grounds, in school buildings, or at school functions away from school grounds. No smoking is allowed on school grounds by anyone - staff, students, visitors, etc. Possession or use by students will result in the following:

First offense - automatic one day in-house suspension

Second offense - automatic one day out of school suspension

Third offense - 3-5 day suspension and possible recommendation for expulsion.



P.E. PARTICIPATION

Physical education classes are a part of the elementary program, and all children are expected to participate. A note from home is adequate for temporary exclusion. A doctor's note is necessary for longer exclusion.

(Policy JH) **ABSENCES**

A parent/guardian must call the school or send a note from home when their child is absent, upon returning to school, stating the dates and reason for the absence in order to be classified as an excused absence. An absence due to sickness that lasts 3 days or more will require a doctor's note. The teachers will cooperate in providing assignments while the child is out of school, thus compensating, to a limited degree, for some of the loss due to absences and making the return somewhat easier for the child. Assignments should be requested if the student's absence exceeds two days. It would be appreciated if parents would make every effort to schedule appointments outside school hours. However, when this is not possible, students will be excused for those special appointments. The maximum number of absences

a student may incur before judicial proceedings are initiated to enforce compulsory attendance is 10 days during any calendar year or school year.

TARDINESS

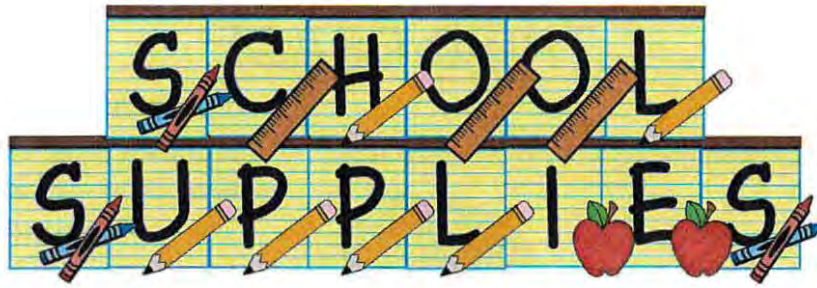
If a child arrives late to school, the adult who brings them needs to come to the main office to sign the student in. Habits of punctuality and promptness are critical elements of reliability, and are important for your child's education. Please make sure your student arrives on time, since the entire class routine is disrupted by a student's tardiness. Habitual tardiness will be addressed the same as frequent absences.

(Policy GBGB) **STAFF PERSONAL SECURITY AND SAFETY**

The below procedures will be followed in instances of assault, disorderly conduct, harassment, knowingly false allegation of child abuse, or alleged criminal offense by a student towards a school employee. A student will follow these same procedures in instances of damage to the personal property of a school employee, occurring on school district premises.

1. The employee shall file a written complaint with the building principal, the superintendent, and the Board of Education.
2. The principal, after receipt of both the complaint and adequate proof of the charges, shall suspend the student for 3 days, in accordance with established procedures.
3. The superintendent shall initiate procedures for the further suspension or expulsion of the student when injury or property damage has occurred.
4. The superintendent shall report the incident to the district attorney or the appropriate law enforcement agency, which shall then investigate the incident to determine the appropriateness of filing criminal charges or initiating delinquency proceedings.





PRE-SCHOOL

- | | |
|---|------------------------|
| 1 pkg white paper plates lg or sm | 2 boxes tissues |
| 1 full size backpack that a 3 ring binder will fit in | 1 box washable markers |

KINDERGARTEN

- | | |
|--|-----------------------------------|
| 2 dry erase markers | 1 bottle Elmer's glue |
| 1 big pink eraser | 1 box of baggies (gallon size) |
| 1 pair of P.E. shoes (Velcro if possible) ** | 1 full size backpack |
| 2 highlighters (any color) | 1 pkg paper plates |
| 4 boxes of Kleenex | 4 glue sticks |
| 1 box baggies (quart size) | 1 box #2 pencils (not mechanical) |
| 1 small pack thin Expo markers | 1 box 24 count Crayola crayons |

Art supplies

- 1 Pack of glue sticks
- 1 box 24 count crayons

FIRST GRADE

- | | |
|--|--|
| 2 dz. #2 pencils (NO MECHANICAL PENCILS) | 1 pair P.E. shoes** |
| 2 composition notebooks (different colors) | 3 boxes Kleenex |
| 1 full size back pack | 1 set of wired headphones (no earbuds) |
| 2 boxes (16 count) crayons | 2 black Expo markers |
| 1 box zip-lock (Girls- quart size Boys- gallon size) | |
| 1 pkg glue sticks | |



Art supplies:

- 1 pkg. small paper plates (plain)
- 1 box 24 count crayons

SECOND GRADE

- | | |
|---------------------------------|--|
| 1 24 count Crayola crayons | 5 glue sticks |
| 1 pair P.E. shoes** | 1 full size backpack |
| 1 12 count Crayola thin markers | 1 box quart size bags |
| 2 boxes tissues | 1 set of ear buds or headphones (optional) |
| 2 big pink erasers | 1 pkg thin black dry erase markers |

Art supplies:

- 1 dozen non-mechanical pencils
- 1 roll masking tape
- ** need to stay at school

THIRD GRADE

- 5 glue sticks
- 1 dz. #2 yellow pencils (NO MECHANICAL PENCILS)
- 1 box of Kleenex
- 2 big pink erasers
- 1 set of earbuds or headphones



- 1 pair P.E. shoes (label with name) **
- 1 backpack (label with name)
- 2 Black Expo markers
- 1 pkg colored pencils
- 1 box Ziploc bags (any size)

Art supplies:

- 1 bottle of Elmer's school glue
- 1 pack of white vinyl erasers

FOURTH GRADE

- 4 black Expo markers
- 1 pencil box
- 1 folder (any color or design)
- 1 pair P.E. shoes**

- 1 pkg wide ruled paper
- 2 large boxes of tissues
- 1 backpack or book bag
- 1 set earbud or headphones**

Art supplies:

- 3-5 black permanent markers (thin or thick)
- 1 box of gallon Ziplock bags

FIFTH GRADE



- 1 pink eraser
- 2 large boxes of Kleenex
- 4 Expo markers
- 1 pair of P.E. shoes**
- 1 backpack
- 1 set of earbuds or headphones
- 1 supply pouch/pencil box
- 2 packs of sticky notes
- 2 red pens
- 1 pkg. blue or black pens
- 4 highlighters

Art supplies:

- 1 box of tissues
- 1 roll of packing tape

** need to stay at school