

IHCDA-R - Concurrent Enrollment

(Procedure for students seeking to enroll in postsecondary courses)

1. Academic plan of study

The qualified student shall establish, in consultation with the high school principal and/or dean of students, an academic plan of study that describes all of the courses (including postsecondary courses) the student intends to complete to satisfy the Board's high school graduation requirements. Prior to the qualified student's enrollment in a postsecondary course, the ICAP team shall review and approve the student's academic plan of study in accordance with applicable State Board of Education rules.

2. Application

The qualified student who seeks to enroll in a postsecondary course shall complete the district's concurrent enrollment application form and submit it to the high school principal at least 60 days prior to the end of the academic term immediately preceding the term of the student's proposed enrollment in a postsecondary course. The requested postsecondary course(s) on the student's application shall be consistent with the student's approved academic plan of study. The superintendent may waive the 60 day requirement at his or her discretion.

The high school principal shall approve or disapprove the student's application in accordance with this regulation's accompanying policy, the priority requirements of the Concurrent Enrollment Programs Act, and State Board of Education rules. The high school principal shall notify the student of the decision, which shall be final.

ADOPTED: May 22, 2002
REVISED: March 11, 2010
REVISED: January 19, 2012
REVISED: September 10, 2025

[Revised January 2020]

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