

**BIBA****School Board Conferences, Convention, Workshop**

In keeping with the need for continuing in-service training and development for its members, the Board encourages the participation of all members at appropriate school board conferences, workshops and conventions. However, in order to control both the investment of time and funds necessary to implement this policy, the Board establishes these principles and procedures for its guidance:

1. A calendar of school board conferences, conventions, and workshops shall be maintained by the Board secretary. The Board will periodically decide which meetings appear to be most promising in terms of producing direct and indirect benefits to the school district. At least annually the Board will identify those new ideas, procedures, or possible benefits that might result from participation at such meetings.
2. Funds for participation at such meetings will be budgeted for on an annual basis. When funds are limited, the Board will designate which of its members would be the most appropriate to participate at a given meeting.
3. Reimbursement to Board members for their travel expenses will accord with the travel expense policy for staff members.
4. When a conference, convention, or workshop is not attended by the full Board, those who do participate will be requested to share information, recommendations, and materials acquired at the meeting.

ADOPTED: January, 1985

REVIEWED: January 16, 2008