Students entering their 11<sup>th</sup> or 12<sup>th</sup> grade year will be provided transportation to Pikes Peak Community College (PPCC), via school transportation, once each day from the Miami-Yoder School District Campus to PPCC and back to the Miami-Yoder Campus, to participate in the Area Vocational Program, provided they have sufficient credits and meet eligibility requirements for attendance. Students attending PPCC will have their tuition paid for by the District.

Students attending any off-campus program must agree to all the rules included in the PPCC AVP policy (IHCDA-E (2)). These rules are:

- 1. Adhere to Miami-Yoder School District's eligibility standards and attendance policies. If a student is absent from a college class, the parent must call Miami-Yoder High School within 24 hours to report the absence and circumstances surrounding the absence. Absences exceeding 8 per semester shall be grounds for forfeiture of the student's right to attend and the student/parent/guardian may incur substantial monetary penalties. Only the administration has the authority to excuse a student absence from the AV program.
- 2. The student must maintain a 2.00 GPA. If the GPA slips below 2.00, the student will be considered for administrative review to determine credits and continued enrollment status. In addition, all classes below the 2.00 GPA resulting in a loss of full-time status with the Colorado Department of Education may result in severe monetary penalties to the student/parent/guardian.
- 3. Unless otherwise approved, students are required to return to Miami-Yoder High School for afternoon classes in order to meet graduation requirements.
- 4. Student and parent(s)/guardian(s) must agree to all rules and regulations regarding college attendance.

The superintendent and the principal will determine whether the student is eligible to participate in the program. The determination will include the following factors:

- 1. That the student shows a high degree of maturity and responsibility, especially with regard to completion of vocational coursework;
- 2. That the student is in need of courses that are not available at Miami-Yoder High School;
- 3. That the student is in need of a different learning environment;
- 4. Be in their junior (11th grade) or senior (12th grade) year;
- 5. Juniors must have a cumulative grade point average of 2.30 in all core subjects (math, English, social studies, and science).
- 6. Seniors must have a minimum cumulative grade point average of 2.00 in all core subjects (math, English, social studies, and science).
- 7. Juniors applying for the program during the Spring of their sophomore (10<sup>th</sup> grade year), must have scored proficient on the 9<sup>th</sup> grade reading, writing, and mathematics CSAP test, and if available, have scored a minimum of 15 on the Colorado ACT. In addition, the student must present the principal with two letters of reference from teachers in the core area (high school), recommending attendance.

- 8. Seniors applying for the program during the spring of their junior (11<sup>th</sup> grade year), must have scored proficient on the 10<sup>th</sup> grade reading, writing, and science CSAP test and must have scored a minimum of "high partially proficient" on the 10<sup>th</sup> grade math CSAP test. If available, the student must have scored a minimum of 15 on the Colorado ACT. In addition, the student must present the principal with two letters of reference from teachers in the core area (high school), recommending attendance.
- 9. Have written permission from parents/guardians and complete a signed contract stipulating to the conditions of attendance and possible financial requirements.
- 10. Submit an application to the secondary principal, no later than February 15<sup>th</sup> of the school year for fall attendance and October 15<sup>th</sup>, for spring attendance.
- 11. Must show proof of acceptance to the program.

The superintendent or principal may request a meeting with the student and the student's parent(s)/guardian(s) to discuss the student's eligibility for the program.

Once program eligibility for the student is established, the superintendent, principal, and counselor will determine if the required courses are appropriate for high school graduation credit. Credit can be denied for courses which may not meet graduation requirements in subject content or level of success. Tuition will be paid for courses deemed appropriate.

If the administration denies credit for any of the requested courses, the student will be notified in writing of the reason within 10 working days of receipt of the enrollment. The administration will also provide the student with a copy of the procedures and forms for appeal to the Board of Education.

If the student decides to appeal to the Board, the appeal must be filed within 10 working days after receiving notice of denial of credit. The Board must notify the student in writing of its decision within 30 days of filing of the appeal. The decision of the Board is final.

ADOPTED: April 8, 2010